

## REQUEST FOR QUOTATION (RFQ) FOR THE SUPPLY OF 4-WHEEL DRIVE VEHICLE AND BASIC SAFETY EQUIPMENT FHI360

### (A) BACKGROUND

Family Health International (FHI360) is not-for-profit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes expert in health, education, nutrition, environmental, economic development, civil society, gender equality, youth, research and technology – creating a unique mix of capabilities to address today’s interrelated development challenges. With funding from USAID, FHI360 is implementing the Addressing Education in Northeast Nigeria (AENN) project.

AENN aims to address the immediate education needs of 302,500 children and youth in 225 communities through new non-formal and safer formal education, while laying a foundation for sustainable, conflict-sensitive improvement of education systems at the community and government levels. The project intends to ensure children and adolescents in Northeast Nigeria can equitably access certified high-quality basic education opportunities, to benefit communities by increasing skills and overall well-being, and to build a foundation for long-term peace building in the region. FHI 360 has been working in Nigeria for over 30 years and is now expanding activities in Borno state to respond to the crisis.

FHI360 Nigeria Country Office is hereby seeking qualified and interested vehicle suppliers to supply 4 units of 4-Wheel Drive Sport Utility Vehicle (SUV) and Basic Safety kit as detailed below:

### (B) REQUIREMENT

S/N	Description	Specification	QTY Required
1	Vehicle	4-wheel Drive (4WD) of 2019/2020 Model SUV, Left Hand Drive (LHD) vehicle for use in extreme physical conditions with standard features inclusive of: Transmission: 5 automatic speed, Fabric interior of 7-seater, 4 cylinders Petrol engine, Reverse camera and with internal monitor, 5 doors, Airbags and Air Conditioning system.	4
2	Ancillary (Safety kit)	Basic safety kit which contains Fire extinguisher, Warning triangle, first aid kit, tow rope, LED Torch and fluorescent vest. Escape Hammer for breaking side glass and seat belt cutter.	4

### (A) Evaluation Factors and Selection Criteria

Bidder should ensure that all requested information below is included in the submission. Proposals will be evaluated based on conformity to proposal requirement as listed below, warranty terms (including after-sale-support), delivery timeline, price, payment terms. To allow the evaluators make informed selection decision, please include your submission/package the brochure/ Manual of the vehicle you intend to supply.

Please review the tables below for the required components of all proposal submissions. Evaluators will neither make assumptions nor draw inferences regarding missing or incomplete. The submission of incomplete information could result in the rejection of the proposal.

No	Proposal Requirement
1	Company profile with registered address, functional email address and telephone number, point of contact for the entity.
2	Evidence of company registration (i.e. Certificate of incorporation, form CAC7 and CAC2).
3	Evidence of tax payment for the last three years
4	Evidence of past performance of similar projects including contracting entity (NGO, Government, etc.). include a copy of the approved purchase order(s), contracts and evidence of completion that is, company's signed delivery notes of similar job(s) done in the last 3 years.
5	Three professional references, including name, phone number and organization that can attest to satisfactory performance in previous provision of related services
6	Bidders must show evidence of after sale support center/workshop in Abuja and other city (especially in the north of Nigeria)

#### **(D) SUBMISSION OF PROPOSAL**

Bidders must submit request for any clarification and further information concerning this solicitation in writing via email to [quotations.Nigeria@fhi360.org](mailto:quotations.Nigeria@fhi360.org) , Tel: 09 416 5555 **not later than 5pm, Thursday 30 May, 2019**. The title/subject of your email enquiry must be "RFQ for Supply of 4-wheel Vehicle and Basic Safety Equipment

Complete proposal including cost documents for each lot must be submitted in a sealed envelope and signed by the authorized representative of the bidding company to the address below on or before 5pm, Thursday 6 June 2019. Envelopes should be labelled "" RFQ for Supply of 4-Wheel Vehicle and Basic Safety Equipment and addressed to:

The Procurement Committee

**Family Health International (FHI360),  
Godab Plaza, 1073A-1, JS Tarka Street,  
Area 3 Garki Abuja, Nigeria**

#### **PLEASE NOTE:**

Any proposal received by FHI360 after the deadline for submission stated herein shall be disqualified

FHI360 anticipates awarding multiple contracts but reserves the right to terminate the RFQ or negotiations at any time prior to award.

Issuance of this RFP in no way constitutes a commitment by FHI360 to award a contract. FHI 360 reserves the right to vary any part of this RFQ at the time of prior to award if it becomes necessary.

This Procurement is funded by the U.S Agency for International Development (USAID) and is subject to the applicable rules and regulations of US Government Funded awards.

FHI360 is Value added tax (VAT) exempted but charges withholding Tax (WTH) in compliance with Relevant Nigerian laws.